



## MARYLAND HALL *art for all*

### POSITION DESCRIPTION

**TITLE:** Sound and Lighting Technician (Part Time)

**REPORTS TO:** Production Manager

**SALARY RANGE:** \$25.00 / Hour

#### **Who we are:**

Dedicated to Art for All, Maryland Hall is the region's cultural core, convening and engaging people in arts experiences that strengthen community. Maryland Hall was founded in 1979 by a group of artistic visionaries who believed the former Annapolis High School could best be utilized as a community arts center. Today, our historic landmark building is the community's gathering place for the arts. Through year-round classes, performances, exhibits, tours, workshops and demonstrations, people of all ages discover the transformative power of the arts. Each day, Maryland Hall nurtures inspiration, cultivates originality and fosters the imaginations of the children, families, students and adults who come through our doors.

#### **The position we're filling:**

Working independently or alongside other technicians, this position is responsible for operating house sound, lighting, and/or video equipment and implementing client vision for all types of performances at Maryland Hall while delivering excellent customer service. The technician also maintains and repairs equipment and helps to oversee venue and facility wide upkeep.

#### **What you'll be doing:**

- Working with house production team and client to ensure seamless integration of all types of sound, lighting, and video equipment into house system.
- Responsible for maintenance and repair of equipment including regularly updating maintenance logs and reporting on department needs. Willing and able to participate in training and professional development related to sounds and lighting operations.
- Maintains inventory and conditions report for lighting, sound and video equipment and cabling.
- Problem solving in a fast-paced, time-crunched environment. Maintains poise under pressure.
- Ability to execute cues in a variety of situations from those called by a show caller to proactively using notes and verbal "cues" from onstage presenters.
- Assist with lighting, sound, set ups, strikes in all performance spaces.
- Work with Production Manager to achieve optimal production scheduling.

#### **What you bring:**

- Prior experience or training with sound and lighting production in a live performance venue.
- Excellent guest and client service capabilities.
- Team player and proactive communicator with excellent interpersonal skills.
- Organized, resourceful, and ready to attack each challenge as presented with a good attitude.
- Excellent written & verbal skills and enjoys interacting with a variety of personalities.

- Available to work evenings and weekends.
- Working knowledge of Microsoft Office.

This is a part-time, non-exempt, position. Hours are determined by Maryland Hall's performance schedule and may vary week to week. Evening, weekend, and some holiday shifts required.

Interested applicants should submit a resume and cover letter to [jobs@marylandhall.org](mailto:jobs@marylandhall.org). Position open until filled.